

**EMPLOYMENT NOTICE**  
**RECRUITMENT OF CIVILIAN GROUP 'C' (ERSTWHILE GROUP 'D') CATEGORY**  
**IN RASHTRIYA MILITARY SCHOOL, CHAIL**  
**(UNDER MINISTRY OF DEFENCE)**

Applications are invited for the following post(s) from citizen of India, who are fulfilling the requisite qualifications/specifications as mentioned below on plain paper duly typed or neatly hand written in the prescribed format only. Applications complete in all respect alongwith all the requisite documents, duly attested by a Gazetted Officer, should be addressed to the **PRINCIPAL, RASHTRIYA MILITARY SCHOOL, CHAIL, DISTT SOLAN (HP) - 173217.**

S. No.	Name of the post	No. of posts							Total posts	Pay Matrix Level	Age Limit (Yrs)	Qualification Required/ Educational Qualification & Experience	
		Gen	SC	ST	OBC	EWS/PH	ESM	Essential				Desirables	
1.	LDC	01	-	-	-	-	-	01	Level-2	18-25	(i) 12th Class or equivalent qualification from a recognized Board or University. (ii) English Typing @ 35 w.p.m. on computer. OR 30 words per minute on manual typewriter and Hindi Typing @ 30 w.p.m. on computers (35 words) per minute and 30 words per minute corresponding to 10500/9000 KDPH on an average of 5 key depressions for each word.	(i) Diploma in Computer Management System. (ii) Working experience as a LDC/ equivalent in any recognised institute. (iii) Knowledge of Accts.	
2.	Cook	01	-	-	01	-	-	02	Level-2	18-25	(i) Matriculation pass or equivalent from recognized board. (ii) Must have knowledge of Indian Cooking and proficiency in trade.	Diploma in Cookery from a recognized institute & Experience of working as a cook in reputed institute.	
3.	Groundsman	-	-	-	01	-	-	01	Level-1	18-25	(i) Matriculation pass or equivalent from recognized board. (ii) Must be conversant with the duties of Groundsman.	Diploma in Sports Turf management & Experience of working as ground maintenance staff in any reputed institute.	
4.	Safaiwala (MTS)	01	-	-	-	01	-	02	Level-1	18-25	Matriculation pass or equivalent from recognized Board.	(i) Conversant with the duties of Safaiwala with one years experience in the trade. (ii) Capable of driving light vehicle and knowledge of waste management skills.	
5.	Warder	01	-	-	-	-	-	01	Level-1	18-25	Matriculation pass or equivalent from recognized Board.	Conversant with the duties of Warder with one years experience in the trade.	
6.	Masalchi	-	-	-	-	-	01	01	Level-1	18-25	Matriculation pass or equivalent from recognized Board and should be conversant with the duties of Masalchi.	(i) Knowledge of waste management skills. (ii) Work experience in any reputed institute as Waiter/Masalchi.	
7.	Peon (MTS)	-	-	-	-	-	01	01	Level-1	18-25	Matriculation pass or equivalent from recognized board.	(i) Conversant with the duties of the Peon, with one years' experience in the trade. (ii) Experience of dispatcher and knowledge of computers.	
8.	Dhobi	01	-	-	-	-	-	01	Level-1	18-25	(i) Matriculation pass or equivalent from recognized Board. (ii) Must be able to wash the Military/ Civilian clothes thoroughly well.	Diploma in laundry services and experience of working as washerman in any reputed institute.	
9.	Table Waiter	-	-	-	-	01	-	01	Level-1	18-25	Matriculation pass or equivalent from recognized Board.	(i) One year experience in the trade. (ii) Diploma in waiter services/ cooking and experience of working in any reputed institute/ hotel.	

\* Note : The post of Masalchi, reserved for physically handicapped category has been reserved for hearing impaired (partially deaf).

(a) The number of vacancies mentioned above is provisional. The Rashtriya Military School, Chail reserves the right to change the number of vacancies if necessary.

(b) Reservation for ex-servicemen fall under category of horizontal reservation which cut across vertical reservation i.e. reservation for SC/ST/OBC (in what is called interlocking reservation). The person selected against the Ex-serviceman/PH quota has to be placed in the appropriate category of general (unreserved), SC/ST/OBC as the case may be.

(c) Relaxation in Age Limit. The upper age limit relaxable for Government Servant and ex-servicemen candidates as per existing Government rules in this regard.

(i) For SC/ST candidates five years.

(ii) For OBC candidates three years (on production of non-creamy layer)

(iii) For PH candidates ten years.

<b>Fees</b>	Crossed Indian Postal Order (IPO) of value Rs 50/- (Rupees Fifty only) in favour of Rashtriya Military School, Chail. Candidates belonging to SC/ST/OBC/PH and Ex-servicemen are exempted from application fee. The Postal Order should be issued on or after the date of publication of the advertisement. The application fee is non-refundable.
<b>Photographs</b>	One recent passport size photograph (not more than three months old) is to be pasted on the space earmarked in the application form at. Besides, three additional photographs duly self-attested (on front side) are to be enclosed separately with the application.
<b>Crucial date</b>	The crucial date for determining the age limit shall be the last date of receipt of application.
<b>Last/Closing date</b>	<b>The last/closing date will be 45 days from the date of publication of advertisement.</b>

**Scheme of Examination.** The selection will be made strictly on the basis of merit. The selection process will comprise of written test and skill test. Final merit will be decided on the basis of marks obtained in written test and skill tests wherever applicable. The question paper of written test will be bilingual i.e., English & Hindi. However, the questions on the portion of English language subject will be in English only.

**Syllabus for Examination:-**

**1. General English.** The questions will be of 10th standard. Candidate's understanding the basics of English language. Its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc. His/her writing ability would also be tested.

**2. Numerical Aptitude.** This paper will include questions on problems relating to number systems, computation of whole numbers, decimals & fractions and relationship between numbers, fundamental arithmetic operations, percentage, ratio & proportion, averages, interest, profit & loss, discount, use of table and graphs, mensuration, time & distance, ratio & time, time & work etc.

**3. General Intelligence & Reasoning.** The question will be of 10th standard and would include questions of non-verbal type. The test may include questions on analogies, similarities & differences, space visualization, problem solving, analysis, Judgment, decision making visual memory, discrimination, observation, relationship concepts, figure classification, arithmetical number series, non-verbal series. The test will also include questions designed to test the candidate's abilities to deal with

abstract ideas and symbols and their relationship, arithmetic computation and to her analytical functions.

**4. Current & General Awareness.** The questions will be of 10th standard. The questions will be designed to test the ability of candidate's general awareness of the environment around him/her and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of 10th standard educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to sports, history, culture, geography, economic science, general policy including Indian constitution and scientific research etc. These questions will be such that, they do not require a special study of any discipline.

**Documents to be enclosed with the application:-**

(a) Single passport size photograph duly attested by a Gazetted Officer.

(b) Photocopy of all mark sheets, experience certificates, testimonials etc duly attested by a Gazetted Officer.

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(c) Photocopy of caste certificate/non-creamy layer certificate, disability certificate 'A' in case of OBC candidate, duly attested.

(d) Attested copy of any one valid national unique ID proof like - Aadhaar Card/ Pan Card/ Voter ID.

**Important Instructions to the Candidates/ Applicants:-**

(a) **Date of examination - 21 Mar 2021 at 0800 hrs (reporting) & 1000 hrs (exam). No separate call up letter will be sent to the eligible candidates to check their names on School website before appearing in the written exam ([www.rashtriya.militaryschools.edu.in](http://www.rashtriya.militaryschools.edu.in)).**

(b) **Location of examination centre - Rashtriya Military School, Chail, District Solan (HP).**

(c) Persons working in Central/State Govt/PSU must apply through proper channel along with the certificate from the establishment that no disciplinary action is contemplated/pending against them and that they have no objection in releasing them in case of selection.

(d) New entrants to Government service, entering on or after 01 Jan 2004 are governed by the New Defined Contribution Pension System (known as New Pension Scheme).

(e) The Commandant/Principal shall not be responsible for any postal delay or failure.

(f) The Commandant/Principal reserves the right not to fill up any or all the post(s) advertised and may change the number of vacancies if necessary. The vacancies mentioned herewith are subject to increase/decrease/cancelled without notice.

(g) If the number of applications received in response is large and it will not be convenient or possible to arrange the examination for all the candidates. **The Commandant/Principal reserves the right to restrict the number of candidates to a reasonable limit on the basis of either percentage of marks obtained in the prescribed minimum essential qualifications or qualifications higher than the minimum prescribed in the advertisement or experience.** Therefore, the candidates should mention all the qualifications over and above the minimum qualification and should attach attested copies of the certificates in support thereof.

(h) The candidates must clearly super scribe "Application for the post of ..... on the top of the envelope in capital letters ". The reserved category candidates including ex-servicemen and PH should also write their category on the left hand corner of the envelope.

(j) Candidates applying for more than one post will forward separate application forms along with the requisite fee.

(k) Ex-servicemen applying for the post should enclose ex-servicemen certificate issued by the competent authorities. A copy of Discharge Certificate should also be enclosed.

(l) The Ex-servicemen candidates applying for the post under ex-servicemen category should also have to give an undertaking in the format given below as **Appendix-I**.

(m) Applications other than in the prescribed format, incomplete application, unsigned application, application without required documents/testimonials, application not fulfilling the requisite criteria or application reaching after the closing date by post/courier will be rejected and no correspondence in this regard will be entertained.

(n) Relaxation of **07 days** is applicable for those who apply from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K State, Lahaul & Spiti District, Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island and Lakshadweep.

(o) The application can be filled by the candidates either in English or in Hindi.

(p) The decision of the appointing authority regarding selection/ rejection will be final and no appeal will be entertained.

(r) Post is permanent subject to individual completing two years' probation successfully.

(s) **Likely areas of deployment - All India Services liability.**

(t) Merely fulfilling the selection criteria does not automatically entitle a person to be called for test/interview.

(u) **Principal, Rashtriya Military School, Chail will not be responsible for any injury, which may occur during the physical/written/skill tests.**

(v) **The application proforma, declaration by OBC candidates and undertaking by the Ex-servicemen may be downloaded from the website [www.rashtriya.militaryschools.edu.in](http://www.rashtriya.militaryschools.edu.in).**

(w) **Eligible candidates can check the name for written exam on the School website mentioned at para (v) above.**